

Socio-economic Development Planning: Top-down and bottom-up processes

(simplified outline)

Admin- istra- tive Level	Annual conventional SEDP			Additional participatory planning			Support by DPI and SMNR-CV
	Top-down ↓			Bottom-up ↑			
	Input	Process	Output	Input	Process	Output	
MPI	Around June 20, MPI requests provincial DPI to provide prov. SEDP by around July 20	Instruction and orientation to lower level, verification and approval of draft prov. SEDP	Approved SEDP goes back to Province, recommendation to Ministry of Finance for budget allocation to Province	Around June 20, MPI requests provincial DPI to provide prov. SEDP by around July 20	Orientation to decentralized levels, verification of participatory elements and strategic priorities	Approved SEDP goes back to Province, recommendation to Ministry of Finance for budget allocation to Province	Documentation of lessons learnt to support national planning reform
DPI	provincial DPI requests all districts to provide district SEDP	Instruction and orientation to lower level, Compilation and aggregation into draft prov. SEDP (time: 1 month)	draft prov. SEDP, modification, approval and return district SEDP	Elaborate draft prov. SEDP, based on orientation and participatory draft district SEDP	Provincial Integration Workshop, chaired by DPI with all DPC and district planners (time: 1 day in early July)	Participatory draft prov. SEDP, based on participatory draft District SEDP	Finance of provincial workshop in the 1 st two years, support data processing and impact monitoring
District	District planning officers request all communes to provide commune SEDP	Instruction and orientation to lower level, Compilation and aggregation into draft district SEDP (time: 2 weeks)	draft district SEDP, approval and return commune SEDP	Elaborate draft district SEDP, based on orientation and participatory draft commune SEDP	District Integration Workshop, chaired by DPC with all Commune heads (time: 1 day in early June)	Participatory draft District SEDP, including aggregated priority needs of communes and villages	<u>1st year only:</u> Training of District planning staff (2 – 3 days), finance of district workshop
Com- mune	One person in charge compiles data for commune SEDP, based on orientation and previous plans	Mere administrative process, without consultation of villagers, or other stakeholders (time: 1 week)	Draft commune SEDP	Compile draft commune SEDP, based on orientation and on VDP	Commune Planning Workshop, chaired by CPC with all village heads (time: 1-2 days in early May)	Participatory draft commune SEDP, including aggregated priority needs of villages	Training of Commune planning staff (2 – 3 days) in the 1 st two years, support ongoing impact monitoring
Village				Meeting(s) of Village Management Board, village meeting	Identification of priority needs of stakeholders (time: 1-2 days in April)	Full Village Development Plan (VDP) every 5 years, Up-date very year	Provide VDP formats, based on SEDP indicators, <u>otherwise no external support</u>

